

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, January 13, 2025 | 7:00 p.m. | Regular Board Meeting

Members: Chair Mike Irwin, Vice Chair Eric Oschwald, Trustee Mark Lewis, Trustee Bill Moss (excused), Trustee Mark DiMarzio (excused), Trustee Jim Mayes, Trustee Wayne Benanti, Operations Manager Aaron Smith, Engineer Max Middendorf, Business Manager Cherril Graff (excused), Treasurer Stacy Stremsterfer and Secretary Jessica Ryg

Guests: Todd Folder and Jim Mitchell

I. Call to Order

Chair Irwin called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

The attendees recited the Pledge of Allegiance.

III. Secretary (Jessica Ryg)

Vice Chair Oschwald motion to approve December 9, 2025, Regular Meeting Minutes, as amended. Trustee Lewis second the motion. The motion carried.

IV. Visitors/Guests: none

V. Treasurer (S. Stremsterfer)

Treasurer Stremsterfer's Unaudited Income and Expense Statement showed the District is in its 8th month and 67% of FY'26 activity. Income and Expenses for December 2025 are listed on the Profit and Loss Budget Performance.

Income

Month End District Water Income:	\$177,932.00
Fiscal YTD Water Income:	\$1,429,927.00
Including Other Income, Month End District Income:	\$312,800.00
Fiscal YTD for All Income:	\$1,849,420.00 (115%)

Expenses

Month End Operating Expenses:	\$161,673.00
Fiscal YTD Expenses of Operating Budget:	\$1,493,629.00 (101%)
YTD Net Operating Income (Loss) Unaudited:	\$151,127.00

Budgeted Debt Service & Short-Lived Assets (SLA): \$46,650.00 transfers to debt service accounts/USDA Bonds each month

Capital Expenses for the Period:	\$0 (correct)
Net Income for the Period:	\$100,477.00

Trustee Lewis made a motion to approve the Treasurer Stremsterfer’s monthly report pending audit. Trustee Mayes second the motion. The motion passes.

Bill List of Vendors (December 25, 2025 – January 13, 2026): \$174,657.00

Vice Chair Oschwald made a motion to pay the bills. Trustee Lewis second the motion. The motion passed.

VI. Operations Manager’s Report (Aaron Smith)

The Operation Manager’s Water Report for *November 19, 2025 – December 19, 2025* determined the following amount of water that was treated and sent to the distribution system (includes bulk water sales):

Gallons of water treated and sent to the distribution system:	10,334,000 (28 day cycle)
Gallons of water billed for billing cycle:	10,219,200
Amount of water loss in %:	1.11%
Amount of water loss in gallons:	114,800
Amount of water loss in gallons per minute:	2.8

Please note that no water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.

A water service saddle leak was repaired on Hazlett Road.

Another water service was installed in Sloan Crossing and one service was installed on Farmington Cemetery Road.

An old 1 ½ inch meter was dug up and replaced with a new cellular meter on Stagecoach Road.

Hydrant flow test data was provided to a local fire protection engineering firm to facilitate hydraulic calculations for the fire sprinkler system serving the new Cedarhurst Cottage development.

The lime silo scales are being monitored. An additional load cell was ordered to support future inventory.

The operating stem for an isolation valve on Well #1 was replaced and the flange gasket on the top of Well #5 was replaced.

VII. Business Manager’s Report (Cherril Graff)

Special Collections:

The Illinois Comptroller’s Debt Recovery Department received addresses of renters that have balances remaining after their renter deposit was applied.

The annual rate increase was reflected on January 2026 billing statements.

Badger and CUSI are working together to correct an issue in which two meters are tied to a single account and only the deduct meter is being read, preventing separate readings from being recorded for deduct meters.

VIII. District Engineer's Report (Max Middendorf)

Project 620-091 | 2026 USDA Capital Projects:

Completing SRF 1 document resubmission.

Project 620-084; -007; .002 GIS Mapping; Boundary Hydraulics Analysis:

No activity this month.

Project 620-086;-001;0 002 | Curran Watermain Loop:

The permits were submitted to the Illinois Department of Transportation (IDOT). IEPA permit 0516-FY2026 was issued on November 25, 2025. MECO is currently responding to Railpros review comments regarding this project.

Project 620-090 | Lincoln Trail Loop:

The permit application was submitted to IEPA and State Historic Preservation Office (SHPO). The SHPO requested a Phase I study in the creek crossing. MECO asked for a proposal for survey services from Archeologist Larry Conrad.

Project 620-012.25 IEPA As-Built Permit Application for Chemical Feed Rooms:

The IEPA, as part of the biannual engineering evaluation, requested a separate permit for the new chemical feed rooms that were part of the 2018 Water Plant Expansion Project (permit number 0339-FY2017). MECO is addressing three IEPA permit review comments. Ressler and Associates will provide supplemental tank documentation.

IX. Chair, Vice Chair and Committee Reports

Chair (Irwin): no report.

Vice Chair (Oschwald): There's a CGTPWD gathering on Thursday, January 22nd which will start at 6pm at The Grainery. The event is posted.

Finance Committee (Oschwald/DiMarzio/Lewis): The Finance Committee requests that all areas submit their budgetary priorities and funding requests. Also, Treasurer Stremsterfer noted that the IMRF rate for the employer portion was 6.61% last year, but this year its 8%. The 2027 budget process will begin in January.

Planning Committee (Moss/Mayes): no report.

Personnel Committee (Lewis/Moss): Trustee Lewis evaluated local human resources firms to assist the District with developing comprehensive personnel policies and procedures, and potentially an employee handbook, to support organizational growth and employee retention. He indicated that engaging an external HR firm could provide these services at a fraction of the cost of adding internal staff or using attorneys, with the District paying only for the specific services needed and potentially maintaining a modest retainer for future support. The advantages include access to professionals who remain current on state and federal labor laws, discrimination regulations, OSHA standards, and best practices for documentation to address audits and mitigate possible fines. In addition, such a firm can provide training for managers and supervisors, including developing emerging leaders, with the intent that the cost of these services be viewed as an investment in District staff rather than a simple operating expense, recognizing that reducing employee turnover can help offset program costs. A local HR provider has offered to prepare a proposal addressing an employee handbook, personnel policies and procedures, EEO, OMA, and FOIA training, as well as leadership development training.

Secretary Ryg will copy and scan the Teamsters union contract to Trustee Lewis for future use.

Systems Oversight Committee (Irwin/Benanti): no report.

Policy and Procedures Committee (Benanti/Lewis): no report.

Ordinance Committee (DiMarzio/Oschwald): Chair Irwin spoke about the ordinance codification performed by American Legal Publishing.

X. New Business

a. Budget Amendment #3 (Oschwald/DiMarzio)

Trustee Oswald moved to table the Budget Amendment #3. Trustee Mayes second the motion. Chair Irwin took a roll call vote:

1. Chair Irwin: Yes
2. Vice Chair Oswald: Yes
3. Trustee Mayes: Yes
4. Trustee Lewis: Yes
5. Trustee Benanti: Yes

With five yes votes, the motion carried.

b. System Enhancements | Loops, Mains, etc.

There's an existing water main on Koke Mill Road that conflicts with possible roadway improvements. It was clarified that Crawford, Murphy and Tilly is the engineering firm for the proposed improvement project on Koke Mill Road.

c. Audit

The audit was presented and discussed. A motion was made by Vice Chair Oswald to approve the audit as presented. Trustee Lewis second the motion. Chair Irwin took a roll call vote:

1. Chair Irwin: Yes
2. Vice Chair Oswald: Yes
3. Trustee Mayes: Yes
4. Trustee Lewis: Yes
5. Trustee Benanti: Yes

With five yes votes, the motion carried.

d. Trustee Compensation

This topic will continue to stay on the agenda until the new budget talks start.

XI. Visitors and Guests: none

XII. Executive Session: none

XIII. Return to Open Meeting: none

XVI. Next Regularly Scheduled Meeting

The next meeting will take place at 7:00 p.m. on Tuesday, February 10, 2025.

XV. Adjournment

A motion was made by Trustee DiMarzio to adjourn. Trustee Lewis second the motion. The motion carried. The CGTPWD Board adjourned at **7:48 p.m.**